

## Marketing and Collateral Material/Gift Instructions

Conference bags will be given to each conference attendee. You may furnish a brochure on your company and/or a small gift to be put into the conference bag. **Quantity – 250** (*number subject to change*).



**THE MATERIALS MUST BE SHIPPED/DELIVERED TO THE VENUE TO ARRIVE FEBRUARY 25 – MARCH 1, 2022. ITEMS DELIVERED OUTSIDE OF THIS TIMEFRAME ARE SUBJECT TO BEING RETURNED OR LOST.**

### **SHIP TO:**

ATTN: Karen Katzorke  
Invest Southwest/Venture Madness Conference  
2 E. Jefferson Street  
Phoenix, AZ 85004

### **IMPORTANT:**

If more than one box will be sent, please specify box 1 or 10, 2 of 10, etc. This will ensure prompt handling of your packages. The venue has limited storage space; therefore, materials should **NOT** be shipped prior to February 25, 2022. **To assist with box inventories, please supply the shipping information to Lana DeGuzman at [lane@investsouthwest.org](mailto:lane@investsouthwest.org) with a complete list of tracking numbers.**

If you have any emergencies, please contact: Karen Katzorke at 480-788-5038 (o); 480-980-5038 (m), or [Karen.Katzorke@investsouthwest.org](mailto:Karen.Katzorke@investsouthwest.org)